Preparations For Grants and Grant Applications for a Florida Nonprofit

Requirement	Florida	US Federal	[Check]
Legal Compliance			
State Incorporation	Mandatory		
501(c)(3) Tax-Exempt Status	Mandatory	Mandatory	
State Registration for Soliciting Contributions	Mandatory		
Good Standing with State	Mandatory		
DUNS Number (DUNS ID #)		Mandatory	
SAM Registration (SAM ID #)		Mandatory	
Grants.gov Registration		Mandatory	
Governance and Compliance			
Articles of Incorporation	Mandatory		
Bylaws	Mandatory		
Board of Directors List	Mandatory	Mandatory	
Organizational Chart		Usually	
Resumes/CVs of Key Staff and Board Members		Usually	
Financial Management			
Recent Financial Statements	Mandatory	Mandatory	
Audited Financials	Usually	Usually	
Budget for Project	Mandatory	Mandatory	
Program Development and Evaluation			
Detailed Project Proposal	Mandatory	Mandatory	
Measurable Goals and Objectives	Mandatory	Mandatory	
Detailed Project Timeline	Mandatory	Mandatory	
Evaluation Plan		Mandatory	
Supporting Documents			
Letters of Support/Commitment	Usually	Usually	
Proof of Matching Funds	Usually	Usually	
Evidence of Past Performance	Usually	Usually	
Grant Readiness			
Mission Statement	Usually	Usually	

Consolidated table by ChatGPT (2024, July) from tables created by Gemini, ChatGPT and Claude.ai. Prompts by E.Hall.

Q: What are the requirements, a checklist, for a Florida nonprofit, to apply for Florida and Federal Grant funding?

Requirements and Checklist for Florida Nonprofit to Apply for Florida and Federal Grant Funding:

1. Eligibility:
- **Nonprofit Status:**
  - Must be a registered 501(c)(3) nonprofit organization.
  - In good standing with the IRS.
  - Registered and in compliance with Florida's Division of Corporations.
- **Mission Alignment:**
  - Project or program must align with the grantmaker's funding priorities and guidelines.
  - Clearly articulate the need for the project and how it benefits the community.
- **Financial Stability:**
  - Demonstrate sound financial management practices.
  - Have a clean audit history.
  - Provide financial statements and annual reports.

2. Pre-Application:
- **Research:**
  - Identify potential grantmakers and funding opportunities through:
    - **Florida:** Florida Division of Cultural Affairs, Florida Department of Health, Florida Department of Education, local foundations, and community-based organizations.
    - **Federal:** Grants.gov, specific federal agencies (e.g., Department of Health and Human Services, Department of Education, National Endowment for the Arts).
  - Review eligibility requirements, deadlines, and application guidelines.
- **Relationship Building:**
  - Establish connections with program officers or grantmakers.
  - Attend grantmaker workshops or webinars.

3. Application Preparation:
- **Gather Required Documents:**
  - 501(c)(3) determination letter.
  - Articles of Incorporation and Bylaws.
  - Board of Directors list and resumes.
  - Financial statements and annual reports.
  - Project budget and narrative.
  - Letters of support from community partners or beneficiaries.
- **Develop a Compelling Proposal:**
  - Clearly articulate the project's goals, objectives, and expected outcomes.
  - Explain how the project aligns with the grantmaker's priorities.
  - Demonstrate the project's impact and sustainability.
  - Use clear, concise language and avoid jargon.
- **Submit Application:**

- o Follow the grantmaker's submission instructions (online, email, or mail).
- o Meet the deadline.

4. Post-Application:
- **Follow Up:**
  - o Check in with the grantmaker if you haven't received a response within a reasonable time frame.
  - o Thank the grantmaker for their consideration, whether or not your application is successful.

Additional Tips:
- **Start Early:** Grant applications can be time-consuming, so give yourself plenty of time to prepare.
- **Seek Assistance:** Consult with grant writing professionals or mentors if needed.
- **Be Persistent:** Don't be discouraged by rejection. Learn from feedback and keep applying.

Useful Resources:
- **Florida Grants for Nonprofits, Businesses and Individuals:** https://florida.grantwatch.com/
- **Grants and Funding Opportunities - Florida Literacy Coalition:** https://floridaliteracy.org/grants_and_funding__funders.html
- **Florida Grants for Nonprofits - Instrumentl:** https://www.instrumentl.com/browse-grants/florida
- **Grants.gov:** https://www.grants.gov/
- **DUNS Number: Dun & Bradstreet:** The official website for obtaining and managing your DUNS number. **URL:** https://www.dnb.com/
- **SAM Registration: System for Award Management (SAM):** The official U.S. government website for registering and maintaining your SAM registration. **URL:** https://sam.gov/

Note: This document is produced as part of Strategic Business Planning Company's Regenerative Dynamic AI Project. Review, rebuild and recreate with the GenAI tool at your disposal as needed, when needed. Prompts by E. Hall (2024, June) as part of the original document creation were:

Q: What are the requirements, a checklist, for a Florida nonprofit, to apply for Florida and Federal Grant funding?
Q: Create a simple table with columns for Florida and US Federal with "Mandatory", "Usually" or blank if not required.
Q: Attached are the results of multiple GenAIs, can you consolidate them please.
Q: How often do financials need to be reviewed or audited?

… **ChatGPT** 4o (2024, July) … [Attache the document for Fla.]
Q: Please update the table and document for Pennsylvania, not Florida.